



---

# Minutes of the Annual General Meeting Held on Wednesday 6<sup>th</sup> November 2019 @ 18h00 at the Dunvegan primary School.

Attendance: The meeting was attended by 223 parents and 37 non-voting teachers

Apologies: Mr L Van Honschooten

## Welcome

The meeting was officially opened by the Deputy principal Mrs Wendy van Zyl who welcomed and thanked the parents, teachers, learnerships and members of the governing body for their attendance.

## Notice convening the Meeting

Notice of the AGM was sent to all parents on Wednesday the 20<sup>th</sup> September 2019 that the Annual General Meeting (AGM) would take place at Dunvegan Primary School on the evening of the 6<sup>th</sup> of November 2019 at 18h00. A reminder was sent out on Monday the 4<sup>th</sup> of November 2019.



# DUNVEGAN PRIMARY SCHOOL

20<sup>th</sup> September 2019

## NOTIFICATION OF THE ANNUAL GENERAL MEETING 2019

Notice is hereby given that the Annual General Meeting of the Governing Body of Dunvegan Primary School will be held as follows:

Date: Wednesday 6<sup>th</sup> November 2019.  
Time: 6:00 pm.  
Venue: School Hall, Sheila Street, Dunvegan.

A quorum of 15% of parents must be present to vote the proposed budget for 2020 into place. Parking will be made available on the School Field (entrance from Park Street) in the interests of security. In the event that a quorum is not reached the second date for the Annual General Meeting will be on Wednesday, 20<sup>th</sup> November at the same time and venue.

## **Approval of the Minutes of the 2018 Annual General Meeting**

The minutes of the Annual General Meeting of 2018 were tabled for approval. Acceptance of the minutes without modification was proposed by Mr Edward Southey and seconded by Mr Frederic Cornet after which they were unanimously adopted.

## **Governing Body Chairpersons Report**

The Chairman, Mr Jan De Beer presented the following report.

Good evening,

Ladies and Gentlemen, school management, staff and fellow SGB.

What happened to 2019? I have really struggled this year to mentally keep up with time, not that it takes much to distract me, ask my wife.

So let's have a look at 2019:

Last year I wrote about the Springboks... and how they seemed to have joined us on the roller coaster ride of ups and downs, and now the World champions, it shows what can be achieved with some focus and dedication to the end goal.

On the political front, it is not often you will hear me say these words "I have no idea what to say or make sense of anymore." The circus seems to be getting bigger and bigger, although far from entertaining.

On the school front we definitely had our fair share of action as well, with roofs blowing off, and if I am correct, the first time in the history of Dunvegan primary that a disciplinary matter with a scholar had to be escalated all the way to the Department of education. Fortunately it has been put to bed now.

Our financial position remains as sound and healthy as it has always been, and I am happy to say that our Finance minister Dr. Stevens will take us through some detail later on, but will not be highlighting a deficit. Our sincere thanks to the finance committee for the hard work and dedication.

Admissions still have its challenges, as it does every year, and the continued pressure of placing all applicants remain. It has, and will continue to be paramount for the Teaching Body as well as the Governing Body that the learners at Dunvegan Primary receive the highest quality education that the school can provide, and for those of you that are new to the school, I have been saying it for the last seven years, and we will keep on striving to say it every year.

Mr. Laidley, to you and your staff: thank you for all the hard work, perseverance and dedication. We, as parents, don't often appreciate the sacrifices you all make for our children. We certainly know how much all of you put into the lives of our children, whether it be academic, culture or on the sport field. Thank you!

I would like to also thank my fellow Governing Body members for all the time and effort you put in to ensuring the governance and finances of our school remain a priority and are first class.

On behalf of the Governing Body and our parents, I would like to thank the GDA for all their hard work and endless hours given up in ensuring every fundraiser was a success. Thanks Bernice and team!

From all of us, good luck to the learners, and parents especially, with the upcoming exams. Remember your effort will always be rewarded accordingly.

Lastly, to the grade sevens, thank you for your wonderful contributions and time at Dunvegan Primary. We wish you every success in the next stage of your journey.

The Governing Body would like to wish all the learners, parents and staff of Dunvegan Primary happy holidays. A Blessed festive season, and a peaceful New Year to you all!

Be safe!

## **Principal's report**

Mr Laidley the principal of the school presented the following report.

Good Evening Parents,

The AGM is always a time to reflect on the year that is fast drawing to a close. The year started off with a mini hurricane blowing off part of the roof in the senior block of the school on Tuesday, 8<sup>th</sup> January.

Thankfully this was the day before the children were due at school and quite late in the afternoon when most of the staff had already left the building.

All teachers reported for duty on 7<sup>th</sup> January 2019. We has some new arrivals on our staff – Mrs Ramos qualified at the end of 2018 and joined the Grade 5 group. Miss Filippou joined the staff in the Grade 2 group. Our school attendance on the first day was 95% with all children seated by 08:30.

The first main function on our programme is always the “New Families” function. Sadly this was called off at the last minute as it began to rain. There were a huge number of unhappy Grade 1 pupils.

In early February, the Grade 7 pupils went off to Bush pigs for the 25<sup>th</sup> time. This is a highlight for the Grade 7 children. The children were well behaved. Some staff members even did the Mudsticle Course. The tour to Bush pigs will continue for as long as possible. We have already made our booking for February 2020.

Our Interhouse Gala was held at Bedfordview Primary for the first in the month of February and was won by Willow House. Sports Day followed a few days later and was also won by Willow house.

The Second Term started with The Gauteng Department of Education announced that Admissions for the next year for Grade 1 and Grade 8 children would begin on the 13<sup>th</sup> May 2019. This was delayed by a week and admissions opened on the 20<sup>th</sup> May. Dunvegan received 469 applications for Grade 1. Once again there are angry parents who have not received their school of choice. As at today, there are still pupils unplaced in Grade 1 and 8 for next year.

The department continue to visit to check on the development at school level. The general feedback is positive. They generally enjoy popping in to our school as they find that things are in place and that the school is functioning well.

The Gold Diggers mixed it up a bit this year by doing the WORM in the second term. It was successful, as usual.

Our Winter Sports Day was again hosted on a warm day in May. Many of the children participated in the programme which included Chess, Soccer, Netball and Hockey. After all the scores were added up, Willow House again came out on top.

The mid year exams were done early in the month of June. The GDE has stipulated the time frames as some external papers get written by the Grade 3's and Grade 6's. Miss Ebrahim left at the end of the term to take up a teaching post in China.

The July holidays was renovation time. A great deal of maintenance was done in this holiday. Dr Stevens will run through some of these in his financial presentation.

The Third Term was a busy term for all involved in the school. Besides the various sporting and cultural activities, planning for the Carnival Day and Bike Rally was the main event.

The school Inter House quiz also took place in late August and the smart children this year were from Willow House.

The planning for Carnival day and the Bike Rally proved to be a worthwhile cause. Although the venue change led to some folks not attending, the majority of parents, friends and bike riders had a wonderful day at Huddle Park. There was plenty of parking and plenty of space to relax. Carnival Day is a work intensive day and many parents assist alongside the GDA. The GDA must be congratulated for the superb planning and execution of the day.

The Grade 5 and 6 children left for tour the following week. These tours are expensive and a survey will be going out after exams to the Grade 4 and 5 parents to decide the way forward regarding tours.

During the September school holidays the Bathroom Blitz took place. Thank you to all the parents who arranged and assisted through donations or time in making the bathrooms look so good. I really hope the children are respectful of these revamped facilities.

The 4<sup>th</sup> term started with the arrival of Mrs Smith into the vacant Grade 6 post left by Miss Ebrahim.

The display of work was well attended this year and many parents commented on the wonderful standard of work. The children and teachers should be congratulated for their efforts.

Last Friday saw the intake party of the new Grade 1<sup>st</sup> for 2020 and yesterday the final exams started for the Grade 7 group. These events along with the AGM and Prize Givings are a reminder of how close we are to the end of the year.

As another year draws to a close it would only be right of me to do some thank you's.

To the Gold Diggers – We have had a different year. Doing the WORM in term two, Carnival Day at Huddle Park and a Bike Rally. With all these changes, the same high standard was maintained in giving of your best for Dunvegan Primary. Once again you reached your target. In the process, I hope you have had some fun. To Bernice Jones and her team, it has been wonderful having you to call upon. As my speech is before Bernice's I will not steal her thunder regarding the Grade 1 playground.

To the Governing Body – It has been a quieter year with no long evenings having to appoint teaching staff. There have been other issues that have needed to be dealt with, and you have stepped up. I can honestly say that I have really enjoyed working with this SGB as you have really been committed to the school and been a huge support to me. I wish to thank these people for volunteering as they to look to keep the name of this school held high.

To my teaching staff – Thank you for going the extra mile for the children who pass through the gates. Teaching is definitely a calling rather than just a job. Continue to be the best you can be.

Again, thank you for your support of me. It is great to know your backing of me.

Thank you to the staff executive who have begun gelling well as a team. Please continue to lead with enthusiasm. To my deputy, Mrs van Zyl, thank you for being the voice of reason when I sometimes need to blow off steam as well as a support in the decisions that I take on behalf of the school.

To my admin staff and groundstaff – This year has been a very trying year. A huge amount of maintenance, repairs and structural work has been done under the guidance of Colleen Spagnolo and Victor Spangenberg. The school is really starting to look good. There is still a great deal to be done, but the improvements this year alone have been astounding. The office ladies taking calls, making calls, replying

and forwarding emails and doing admissions are so professional in their approach and make my life so much easier.

To you the Parents - Thank you for regularly attending meetings. It is often the same parents you see at all the various meetings and functions. As a school we really appreciate our positive parental support. It shows commitment and not just looking for the easy way out.

On the staff front we will be saying a farewell to only one staff member this year. Mrs Nowicki will be using her degree to follow her other passion in counselling of children. She needs to build up practical hours to complete the hands-on component. As a past pupil, who chose to come back to Dunvegan, we are sad to see her go but wish her well in her new challenges.

I know that there are a few parents who end their association with this school this year – thank you for the support and contributions you made to our school over the years. Our best wishes go with you and your children in years to come.

### **Chairperson of the Gold Digger's Association Report**

The Chairperson of the Gold Diggers Association Mrs Bernice Jones presented the following report.

2019 was a year for great change at the GDA.

At the beginning of this year we welcomed 11 new parents, making this the biggest team in the last 3 years.

In increasingly tough financial times, we considered some of the suggestions from parents and tried to minimize the burden of additional fundraising by moving the dates of our fundraisers around a bit.

Our project for 2019 was to upgrade the grade one playground.

Most of our funds were raised through the Worm that was moved to term 2. We had a phenomenal response from the whole school and could complete the playground in the June holidays. Our Grade 1's came back from holiday to a brand-new play area. We could also again award the top fundraising pupils in both foundation and senior phases with a Samsung Galaxy Tab, Poloroid GPS Watch or Bluetooth speaker. A specially thank you to the Grade 1 team of teachers for their support in driving this project and assisting us with the layout and painting of the playground – as everyone can see it received quite a welcome.

Instead of our usual Golf Day we once again changed things a little and hosted the very first Dunvegan Primary Mountain Bike Challenge and Carnival Day at Huddle Park. We received a fantastic response to this fundraiser, not just from the families at Dunvegan but from many of our neighbouring schools and the general feedback was that it was a day that was enjoyed by all.

As the majority of our fundraising at the school consists of the GDA preparing and selling meals and offering a tuckshop at the various school functions, we would like to thank each and every parent who assisted us throughout the year by giving up some of their time to either cook, sell or assemble. It's because of such supportive parents that the GDA could also launch the first ever Moms helping Moms WhatsApp group – where parents assist in whatever capacity they can whether it be covering books, helping in the library or sending a plate of food for Teachers Appreciation's day. To each parent that has contributed in any way we thank you for your support.

Although the GDA team is bigger than before, showing no lack of support from parents it has become increasingly difficult for parents many more of which have full time jobs to dedicate the time required to organize big events such as the Carnival Day. Without parents taking on the organising of such events, it

may become necessary for the GDA to reconsider which events it chooses to run or how we fundraise. I would like to encourage any parent who is willing to assist to please get in touch with us.

Another successful year for the GDA would not have been possible without the support and teamwork of so many people, to Mr. Laidley, Dunvegan Teachers, Office Staff and Ground Staff – we thank each one for your generous assistance. Then lastly to the GDA team of 2019 – You are all very special people and Dunvegan Primary can be proud to have such dedicated parents. I am certainly proud to have been a part of such an amazing team. Thank you for your hard work and for always making each event such fun.

As my tenure on the GDA comes to an end, I would like to wish 2020's committee all the best – may you continue to assist in keeping Dunvegan Primary great!

The GDA Committee consisting of:

Bernice Jones	Ladine Katako
Darryn Baird	Nicole Nunes
Trevor Stevens	Laura Serman
Richard Laidley	Dermot Collins
Loreen Dickson	Didi Mohlakyane
Norman Tillema	Tatum Knoetze
Paul Camacho	Jackie Joubert
Nicole Thomson	Poonam Daya
Eve Mafupa	



## Financial Report

The financial report was tabled by Dr Stevens.



## Financial Policies, Standards and Expenditure Categories

1. Compulsory fee paying Public School i.t.o. Section 38 and 39 (1) of the South African Schools Act no. 84 of 1996 (as amended)
2. School fees are collected to sustain the vision of the school, namely to be one of the best “Value for Money” Public Primary School“ in Gauteng as measured by
  - a) Pupils going on to excel in secondary education
  - b) Retention and attraction of high quality teaching staff
  - c) Relative comparison to similar primary schools in Gauteng
3. The school has adopted IFRS standards which accounts for receipts and payments on an accrual basis and capital expenditure in the year incurred.

### Accounting Definitions:

- Establishment - Buildings, vehicles, grounds, equipment, maintenance staff salaries, etc.
- Supplementary Education -Educational equipment & consumables, pupils’ activities, teacher salaries, etc.
- Administration - Office expenditure, clerical salaries, etc.
- Capital Expenditure – Fixed and Operating Capex with a life span of between 1 - 5 years

The schools operating statement was then presented at the meeting. This included an overview of the 2019 actuals forecast versus the 2019 budget.

## Forecast vs Budget for 2019

	Forecast	Budget
<b>Income</b>	<b>R (14 364 664)</b>	<b>R (14 601 804)</b>
Net Fee Income	R (13 356 412)	R (13 489 422)
Tuition Fees	R (15 646 735)	R (16 251 840)
Discounts on Fees	R 567 379	R 606 026
Tuition Fees Prior Years	R (11 555)	R (10 800)
Exemptions	R 1 899 414	R 2 123 620
Exemptions Rebate	R (26 582)	R (20 000)
Voluntary Fees from Exemptions	R (129 165)	R (121 000)
Bad Debts	R 812 592	R 812 592
Bad Debts Recovered	R (8 310)	R -
GDE Allocation	R (615 451)	R (628 220)
Non Fee Income	R (1 006 252)	R (1 112 382)
Interest	R (459 541)	R (593 000)
Gold Diggers Association	R (326 979)	R (382 500)
Other	R (219 732)	R (226 882)
<b>Expenses</b>	<b>R 12 637 177</b>	<b>R 13 007 612</b>
Establishment	R 2 295 320	R 1 999 092
Education	R 8 642 274	R 9 322 962
Administration	R 1 699 583	R 1 684 928
<b>Capex &amp; Reserve Accounts</b>	<b>R 1 845 462</b>	<b>R 1 629 719</b>
Capex	R 1 845 462	R 1 629 719
Vehicle Reserve	R -	R -
Building Reserve	R -	R -
Equipment Reserve	R -	R -
Operational Reserve	R -	R -
<b>Total (Surplus) / Shortfall</b>	<b>R 117 975</b>	<b>R 34 927</b>

Budgeted on 890 pupils with actuals at 874

Following strict compliance to the rules

Variable contribution from the GDE

Excellent accomplishment

The School runs a tight ship

Roof repairs being the main driver for the deficit



The 2020 budget principals and assumptions were explained.

## Budget 2020

### Principles and Assumptions



#### Income

- Fees per learner based on needs of school in regards to operating expenses and capex expense
- Prediction of 890 learners for 2020
- Provision for number of exemptions (total and partial) has been set at 12% of total income or 110 learners.
- Bad Debts @ 4% of income
- Based on 24% upfront payments
- Based on 41% debit order payments
- Based on 35% Cash/EFT

#### Expenses (based on guidelines issued by *School Business Managers Association*)

- Increase in Educators salaries by 6.2% in April & 1.5% mid year in July
- Governing Body staff include 14 Educators | 5 Ground Staff | 3 Administration Staff
- 20 Learnerships – 10 in Foundation Phase and 10 in Senior Phase (All Paid by SGB)
- Based on quotes from suppliers, calculations of predicted actuals or with a CPIX adjustment

## Budget 2020

### Principles and Assumptions



#### Capex

- Operating: Based on actual obsolescence and need for replacement
- Fixed: Required for adding value to the delivery of education
  - Painting and Repairs to Facilities (R54 000)
  - Grade 1 Block Roof Repairs (R441 000)
  - Ceiling Repairs & Rhinoliting (R175 000)
  - New Projectors (R39 000)
  - Senior Computer Room Counters (R42 000)
  - Repairs to Plasterworks (R61 000)
  - Borehole Pump and Tank Installation (R200 000)
  - LED Light Conversion (R100 000)

# Budget 2020

## Principles and Assumptions



### Capex

- Building of New Administrative Block
  - Total Cost of R4m
  - Includes guard house and better access control
  - Larger sick room, better printing and preparation facilities, meeting rooms etc
- Tennis/Netball Pavilion
  - Received a donation to the value of R200k
  - Will supplement this donation to the value of R100K
- Both initiatives
  - Funded from the Building Reserve Account currently at R5,7m
  - Reserve to be replenished at ~R0,5m annually over the next 4-5 years

## Proposed Development

### Administration Block and Entrance



**Proposed Development**  
Administration Block and Entrance



View from Sheila Street

**Proposed Development**  
Administration Block and Entrance



Exterior View

## Proposed Development Tennis & Netball Pavilion



- LEGEND**
- 1. EXISTING DRIVE
  - 2. PARKING
  - 3. EXISTING COURTS
  - 4. COVERED SEATING
  - 5. KITCHENETTE
  - 6. RECEPTION
  - 7. STORE ROOM
  - 8. EXISTING CLUB ACCESS

AREA SCHEDULE	
PAVILION (INTERNAL AREA)	1000
COVERED SEATING	1750
<b>TOTAL</b>	<b>2750</b>

## Proposed Development Tennis & Netball Pavilion



View from the Courts

The floor was opened for questions from parents:

No questions were raised.

An overview of the 2020 budget was then presented (the full budget was available for viewing on the boards in the hall.

## Budget 2020 Proposal

	2019	2020
<b>Income</b>	<b>R (14 601 804)</b>	<b>R (15 401 266)</b>
Net Fee Income	R (13 489 422)	R (14 550 791)
Tuition Fees	R (16 251 840)	R (17 455 584)
Discounts on Fees	R 606 026	R 650 368
Tuition Fees Prior Years	R (10 800)	R (4 800)
Exemptions	R 2 123 620	R 2 157 432
Exemptions Rebate	R (20 000)	R (20 000)
Voluntary Fees from Exemptions	R (121 000)	R (121 000)
Bad Debts	R 812 992	R 872 779
Bad Debts Recovered	R -	R -
GDE Allocation	R (628 220)	R (629 895)
Non Fee Income	R (1 112 382)	R (850 565)
Interest	R (503 000)	R (300 000)
Gold Diggers Association	R (382 500)	R (351 500)
Other	R (226 882)	R (199 065)
<b>Expenses</b>	<b>R 13 007 012</b>	<b>R 13 510 952</b>
Establishment	R 1 999 092	R 1 564 157
Education	R 9 322 992	R 9 765 761
Administration	R 1 684 928	R 1 791 014
<b>Capex &amp; Reserve Accounts</b>	<b>R 1 629 719</b>	<b>R 1 912 763</b>
Capex	R 1 629 719	R 1 362 763
Vehicle Reserve	R -	R -
Building Reserve	R -	R 550 000
Equipment Reserve	R -	R -
Operational Reserve	R -	R -
<b>Total (Surplus) / Shortfall</b>	<b>R 34 927</b>	<b>R 22 449</b>

Based on 890 pupils

Expected 12% of total

Based on quotes/calculations/CPIX

As detailed excluding Building developments

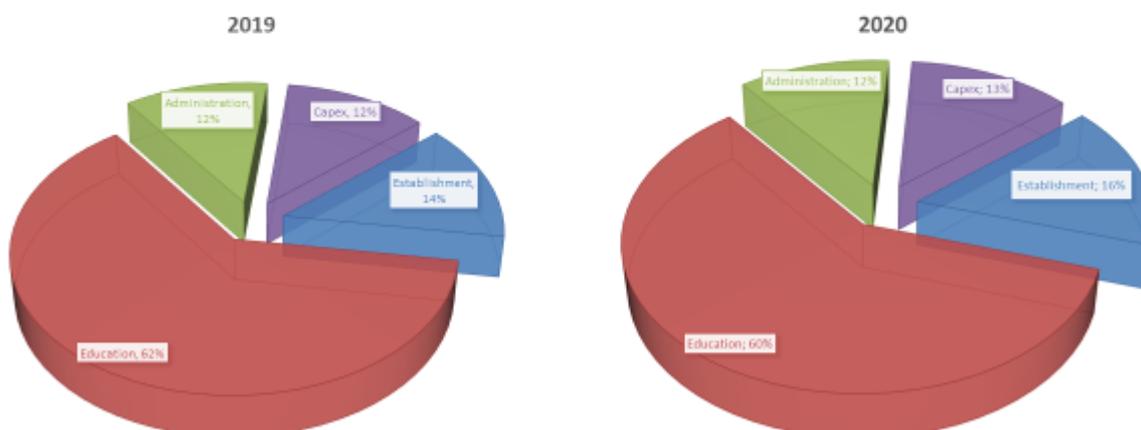
Replenishment of reserve following draw down



The 2019 budgeted expenditure was then presented with the expected 2020 budgeted expenditure as well as the anticipated effect of the build on the school's reserves.

## Budget 2020 Expenditure Breakdown & Reserves

Reserve Account	Forecast end FY2019	2020
Operational	R 250 000.00	R 250 000.00
Vehicle Replacement	R 1 000 000.00	R 1 000 000.00
Building Replacement	R 5 590 468.31	R 1 490 468.31
Equipment Replacement	R 695 205.65	R 695 205.65



Dr Stevens then introduced the school fee proposal for 2020

## School Fees 2020

To Support the Budget



**R 19 613** per pupil p.a.

**R 1 783** per month over 11 Months

6% Fee increase (R104 more per month)

### Payment Options

- Monthly manual payments (Inc EFT) (Over 11 months) R 19 613 per pupil p.a.
- Full settlement at 7% discount (Due 31 January 2019) R 18 240 per pupil p.a.
- Debit order with 5% discount (Over 11 months) R 18 632 per pupil p.a.

A comparison of the school's proposed fees for 2020 with surrounding schools.

## School Fees 2020

Comparison with Other Schools



Primary School	Pupils	2016	%	2017	%	2018	%	2019	%	2020	Increase	%
Hurlvale	980	15900	8%	17200	6%	18170	6%	18990	5%	19940	950	5%
Dunvegan	900	13500	10%	14850	10%	17100	15%	18468	8%	19613	1145	6%
Edenglen	1288	12805	8%	13794	13%	15523	13%	17380	12%	19470	2090	12%
Eastleigh	985	13572	10%	14940	7%	15984	7%	17263	8%	18558	1295	8%
Bedfordview	960	12700	9%	13825	10%	15200	10%	16600	9%	17925	1325	8%
MW de Wet	571	14080	9%	15400	5%	16170	5%	17490	8%			

**The floor was opened for questions from parents:**

No questions were raised.

## **Adoptions and Resolutions and Approval of 2020 budget**

### **Resolution 1**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The school budget for 2020 as tabled by the governing body, be approved by the majority of parents present.***

Votes in favour: 223  
Votes Against: 0  
Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 1.

### **Resolution 2**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The governing body be authorised to supplement any deficits that may arise on budgeted amounts for particular budget items, from surpluses that may arise on other items, provided that the total budget shall not be exceeded without obtaining the approval of a parent meeting.***

Votes in favour: 223  
Votes Against: 0  
Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 2.

### **Resolution 3**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The school will be a fee paying school and the school fees have been determined and levied in accordance with the provisions of Section 38 and 39(1) of the South African Schools Act***

- ***The proposed school fees for 2020 will be R 19 613.00***
- ***The following voluntary activities (as listed below) are not part of the school programme and carry an additional cost***

<b><i>Voluntary innings and outings not part of the curriculum</i></b>
<b><i>Voluntary tours</i></b>
<b><i>Individual entry: Olympiad &amp; Eisteddfod</i></b>
<b><i>Sporting or activity equipment</i></b>
<b><i>Personal Uniform and sports kit</i></b>
<b><i>Personal Stationery and school equipment</i></b>

- *Fees paid in full by 31 January 2020 will received a 7% discount*
- *Fees paid monthly via Debit Order will receive a 5% discount*
- *Fees may be paid in 11 equal instalments commencing on 1 January and ending on 1 November 2020*
- *Any instalment outstanding by the due date will result in the full amount of school fees becoming due and payable*
- *The school can record the non-performance on school fee obligations to a credit bureau*
- *The school has the right to verify all information supplied to them*
- *All outstanding school fees will be collected in strict accordance with Section 41 of SASA*

Votes in favour: 223  
 Votes Against: 0  
 Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 3.

#### **Resolution 4**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***All parents shall be obligated to pay school fees in terms of section 40 of the South African Schools Act, unless they have been granted exemption from the payment of school fees. The criteria for the total, partial or conditional exemption of parents, who are unable to pay compulsory school fees, be determined in accordance with the criteria set out in The Exemption of Parents from School Fees Regulations (as amended in Government Gazette 39392 of 17 November 2006)***

Votes in favour: 223  
 Votes Against: 0  
 Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 4.

#### **Resolution 5**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The proposed appointment of additional staff, allowances and payments to Department staff with Section 38A approval from the department in the amount of R 654,720.70 has been approved.***

Votes in favour: 223  
 Votes Against: 0  
 Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 5.

## **Resolution 6**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The School Governing Body may invest surplus funds in a second interest bearing account at one of the major banks with approval from the Department.***

Votes in favour: 223  
Votes Against: 0  
Abstentions: 0

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 6.

## **Resolution 7**

Pursuant to a meeting of the parents of Dunvegan Primary School the following resolution was passed in accordance with Article 38(2) of the South African Schools Act, No. 84 as amended.

***The Building Reserve Fund be utilised for the proposed development of the Administration Block and Tennis/Netball Pavilion:***

- ***Four million rand for the Administrative Block***
- ***One hundred thousand rand for the Tennis/Netball Pavilion***

Votes in favour: 221  
Votes Against: 0  
Abstentions: 2

Accordingly, it was resolved:

The present and voting parents of Dunvegan Primary School at the AGM, as stipulated in Article 38(2), held on the 6<sup>th</sup> of November 2019 passed resolution 7.

The meeting was closed at 19h15 by Mrs van Zyl

# Acceptance of Minutes

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Date : \_\_\_\_\_

Signature : \_\_\_\_\_